



Olive AP Academy
THURROCK

Olive Academies

Executive Headteacher - Collette Hunnisett

To all parents/carers

7 February 2022

Dear Parent/Carer

End and start of half-term arrangements

Please be informed that the academy will be closed for students on Friday 11 February 2022 for staff training.

Students will be expected to return to the academy on Monday 21 February 2022 following the half-term break.

In due course, your child's coach will contact you in order to make an appointment to meet with you and your child to discuss how the school year / term is going to date, provide you with a copy of their new timetable and talk through school policies so that everyone is clear on school expectations. We can also address any problems concerns or worries you may have at this point.

There will be no taxis provided on this day as your child is expected to attend the Academy with yourself for their meeting only. By attending the meeting with your child, either during the morning or afternoon, your child will receive an attendance mark for the whole day.

Taxi arrangements will resume on Tuesday 22 February as per your child's timetable.

We hope that you can all make an appointment on the day, this will help us settle students on the run up to the busy exam period in school, for all students not only those taking GCSE's. Staff will be as flexible as possible surrounding timings of appointments.

If you have any questions, please do not hesitate to contact the academy office on 01708 853781.

Yours faithfully

Charlotte Wright
Deputy Head Teacher